

4-H Club Enrollment Checklist

***** Please do NOT use old forms *****

Club/Committee Name: _____

Club Leader: _____ Phone: _____

NEW CLUBS ONLY:

___ Request for Official Approval to Establish a Michigan 4-H Youth Group (required – new clubs only)

___ Michigan 4-H Group Request for a Charter (required – new clubs only)

___ 4-H Club Constitution (required – new clubs only)

RETURNING CLUBS ONLY:

___ 2024-2025 Annual Financial Summary Report (required, due by October 1, 2025)

ALL CLUBS:

___ 2025-2026 Club Information Sheet (required)

___ 2025-2026 Bylaws or Club Rules (required, submit when approved by club)

___ 2025-2026 Civil Rights Compliance Statement (required)

___ 2025-2026 Club Officer Information Sheet (required, submit when officers elected)

NOTES:

IMPORTANT: Each member and screened volunteer must enroll/re-enroll online at <https://v2.4honline.com> annually. Adult volunteers are asked to log in to their MSU Extension Volunteer Central Profile (https://msu.samaritan.com/custom/502/volunteer_login) to update their contact information and emergency contact information. A Macomb County 4-H staff member will reach out to volunteers individually if other actions are needed.



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